



Colorado DRIVES Governance Committee

Date: May 17, 2023. 9:00am- 11:00am

Location: Google Meet video [link](#)

Call in number (audio only): +1 218-301-2763 PIN: 778 284 588#

Organizer: Helen Hayden

Meeting agendas and information are available at:

<https://dmv.colorado.gov/colorado-drives-county-governance-committee>

Presentation Materials for this meeting (and previous meetings) are available [here](#)

Call to Order

Roll Call- Helen Hayden

Chair- Electra Bustle- DOR	Vice Chair- Vacant	Henry Ammons- OIT	Michael Arrington- ISD	Jana Coen- Prowers
Sheri Davis- Douglas	Lynda Scott- Otero	Ted Trujillo- Denver	Cristy Sulewski	

Opening Business- Chair

- Approval of Minutes from 04.19.23
- Chair Updates
 - PockeTalk and Counties Update- ETB
 - Ordered and are working on distribution
 - Microsoft 365 Roll Out Update
 - New Member Packet- Helen
 - Charter/Bylaws- ETB
 - Helen is leaving
 - Melissa Lineberger new Sr. Deputy Director
 - Vice Chair Election

Items for Discussion and Vote

- Equipment Requests from RC&I- Pam Nielsen

Working Groups Update

- Requirements, Clarification & Improvement (RC&I) Report- Pam Nielsen
- Financial Advisory WG (FAWG) Report- Mason Chaput

Partner Reports

- Vehicle Services- Kevin Kihn, VSS Deputy Director
-

- Electronic Vehicle Title & Registration (EVTR) a.k.a. Third Party Transactions Update
- Call Center Metrics
- Online Services Report
- Top four Transaction Times
- KCW Pass Update Opt in Data [link](#)
- Legislation Update- Brandon Huseman
- Innovation, Strategy and Delivery Group
 - ISD Leadership Update- Melissa Lineberger
 - DRIVES Development Support- Steve Crandall
 - User Support Update- Sonia Sandoval
- Training Team- Michelle Martinez
- OIT Update- Cindi Wika
 - Outage Report
 - Access Tracking Sheet
- DPA Update- Linda Stiles
- DRIVES Budget- March - Shenee Taylor

Old Business

- Budget Requests- Operations Dollars- Shenee/Rosalie
 - No new requests received
- VSS Director Recruitment Update- Rosalie

Action Item	Responsible Party
MIM Plan and recommendation	Michael Arrington - DOR/ISD

New Business

- OIT Move To Service Hub- Kevin
- Governance Committee Member Needed- Helen

Member Comment

Public Comment (Statements or suggestions from the Public)- Chair

Open Forum (suggestions for action by the committee)- Chair

Announce Next Meeting- Chair

June 21, 2023, 9:00am-11:00am

Adjourn (Does not require a motion if agenda is complete)- Chair