



AGENDA

Colorado DRIVES Governance Committee

Date: June 21, 2023. 9:00am- 11:00am

Location: Google Meet video [link](#)

Call in number (audio only): +1 218-301-2763 PIN: 778 284 588#

Organizer: Deidra Tjerandsen (Interim)

Meeting agendas and information are available at:

<https://dmv.colorado.gov/colorado-drives-county-governance-committee>

Presentation Materials for this meeting (and previous meetings) are available [here](#)

Call to Order

Roll Call- Deidra Tjerandsen

Chair- Electra Bustle- DOR	Vice Chair- Sheri Davis-Douglas	Henry Ammons-OIT	Michael Arrington-DOR	Jana Coen-Prowers
Carly Koppes-Weld	Lynda Scott-Otero	Ted Trujillo-Denver	Cristy Sulewski-Ouray	

Opening Business- Chair

- Approval of Minutes from 5.17.23
- Chair Updates
 - New Member- Carly Koppes, Weld County

Items for Discussion and Vote

- Equipment Requests from RC&I- Pam Nielsen

Committee Workshop

- Bylaws and New Member Packet Review and Feedback- Electra

Working Groups Update

- Requirements, Clarification & Improvement (RC&I) Report- Pam Nielsen
- Financial Advisory WG (FAWG) Report- Mason Chaput

Partner Reports

- Vehicle Services- Kevin Kihn, VSS Deputy Director
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- Electronic Vehicle Title & Registration (EVTR) a.k.a. Third Party Transactions Update [link](#)
- Call Center Metrics
- Online Services Report
- Top four Transaction Times
- KCW Pass Update Opt in Data [link](#)
- Legislation Update- Brandon Huseman
- Innovation, Strategy and Delivery Group
 - ISD Leadership Update- Alan Catterson
 - DRIVES Development Support- Steve Crandall
 - User Support Update- Sonia Sandoval
- Training Team- Michelle Martinez
- OIT Update- Cindi Wika
 - Outage Report
 - Access Tracking Sheet
 - Office 365 Update/Status
- DPA Update- Linda Stiles
- DRIVES Budget- March - Shenee Taylor

Old Business

- Update-VSS Director Recruitment Update- Rosalie Johnson
- Update- PockeTalk Distribution Update- Rosalie Johnson
- Update-OIT Move To Service Hub- Kevin Kihn

Date Added	Action Item	Responsible Party
11/22	MIM Plan and recommendation	Michael Arrington - DOR/ISD 5/17/23 Update: <i>Hired a contractor who left after a week</i> <i>Targeting end of June, working on standardizing and formalizing how we communicate outages to all of the user community of DRIVES.</i>
5/17/23	E-470 Tolls - citizens receiving bills for vehicles no longer owned. A meeting offline will be scheduled with Pam, Dylan, Kevin, and Evan Scrutchins	Kevin Kihn Meeting to be held June 14, 2023.

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New Business

- DRIVES Upgrade DCGC Working Group- Electra
- Bi-Weekly DRIVES Update Revamp- Rosalie Johnson
- Social Security Audit Findings and Required Changes-Melissa Lineberger
- ServiceHub- 2 factor authorization?

Member Comment

Public Comment (Statements or suggestions from the Public)- Chair

Open Forum (suggestions for action by the committee)- Chair

Announce Next Meeting- Chair

July 18, 2023, 9:00am-11:00am

Adjourn (Does not require a motion if agenda is complete)- Chair