



AGENDA

Colorado DRIVES Governance Committee

Date: July 19, 2023. 9:00am- 11:00am

Location: Google Meet video [link](#)

Call in number (audio only): +1 218-301-2763 PIN: 778 284 588#

Organizer: Deidra Tjerandsen (Interim)

Meeting agendas and information are available at:

<https://dmv.colorado.gov/colorado-drives-county-governance-committee>

Presentation Materials for this meeting (and previous meetings) are available [here](#)

Call to Order

Roll Call- Deidra Tjerandsen

Chair- Electra Bustle- DOR	Vice Chair- Sheri Davis-Douglas	Henry Ammons-OIT	Michael Arrington-DOR	Jana Coen-Prowers
Carly Koppes-Weld	Lynda Scott-Otero	Ted Trujillo-Denver	Cristy Sulewski-Ouray	

Opening Business- Chair

- Approval of Minutes from 6.21.23
- Chair Updates
 - VSS Director Hiring Update
 - DMV TLRC Presentation - August 21 or October 3

Items for Discussion and Vote

- Equipment Requests from RC&I - Pam Nielsen
- Bylaws and Charter

Working Groups Update

- Requirements, Clarification & Improvement (RC&I) Report - Pam Nielsen
 - Financial Advisory WG (FAWG) Report- Mason Chaput
 - DRIVES Upgrade - Nate Sexton
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Partner Reports

- Vehicle Services- Kevin Kihn, VSS Deputy Director
 - Electronic Vehicle Title & Registration (EVTR) a.k.a. Third Party Transactions Update [link](#)
 - County Rejections [link](#)
 - Online Services Report
 - Top four Transaction Times
 - KCW Pass Update Opt in Data [link](#)
- Legislative Roadmap Review - Melissa Lineberger
- Innovation, Strategy and Delivery Group
 - ISD Leadership Update - Alan Catterson - NO UPDATE
 - DRIVES Development Support- Steve Crandall
 - User Support Update - Sonia Sandoval
 - Major Incident Management - Sonia Sandoval
- Training Team - Michelle Martinez
- OIT Update - Cindi Wika
 - Outage Report
 - Access Tracking Sheet
 - Office 365 Update/Status
- DPA Update - Linda Stiles
- DRIVES Budget: May & FY24 Budget Update - Shenee Taylor

Old Business

Date Added	Action Item	Responsible Party	Status
11/22	MIM Plan and recommendation	Michael Arrington - DOR/ISD	<i>6/21/23 Update: Per Alan Catterson, since the contractor left after one week, they decided on a new approach. ISD will be doing incremental improvements for DRIVES that focus on improving communication and addressing some County specific needs. On track to complete by June 30, 2023 and would like to present a brief overview on those at the next meeting.</i>
6/21	<i>Major Incident Reports are difficult to find on the DRIVES Intranet.</i>	<i>Sonia Sandoval and Cindi Wika</i>	<i>To ensure that folks can be directed easily to Major Incident Reports via the DRIVES Intranet</i>
6/21	<i>Office 365 process documentation and tracking</i>	<i>Cindi Wika</i>	<i>Cindi will share this information at this meeting</i>

New Business

- Website Update - DMV Comms

- County Clerk Summer Conference - Feedback

Member Comment

Public Comment (Statements or suggestions from the Public)- Chair

Open Forum (suggestions for action by the committee) - Chair

Announce Next Meeting - Chair

August 16, 2023, 9:00am-11:00am

Adjourn (Does not require a motion if agenda is complete) - Chair