



Colorado DRIVES Governance Committee

Date: October 19, 2022 9:00am- 11:00am

Location: Google Meet video [link](#)

Call in number (audio only): +1 218-301-2763 PIN: 778 284 588#

Organizer: Helen Hayden

Meeting agendas and information are available at:

<https://dmv.colorado.gov/colorado-drives-county-governance-committee>

Presentation Materials for this meeting (and previous meetings) are available [here](#)

Call to Order and Initial Business- Chair *(5 minutes)*

Roll Call- Sara Rawley

Approval of minutes from 06.15.22, 07.20.22, 08.17.22 & 09.07.22 *(10 minutes)*

New Business- Chair *(30 minutes)*

- Parks Pass Update - Rebecca Ferrell/Debbie Lininger
 - Two Year Refund

Old Business

DPA update- Linda Stiles *(5 minutes)*

CDOR Update

Vehicle Services Section (VSS) *(10 minutes)*

- Call Center Metrics- Adam Wilms
- Online Services Report- Adam Wilms
- Top four Transaction Times- Christopher Hochmuth
- Documents v Transactions Performed- Christopher Hochmuth

Innovation, Strategy and Delivery Group *(20 minutes)*

- ISD Leadership Update- Michael Arrington
 - New ISD Delivery Director Intro.: Alan Catterson
 - Staffing Update
 - Upgrade Status
- DRIVES Development Support- Steve Crandall
- User Support Update- Sonia Sandoval

Training Team *(10 minutes)*

- Training Team Update- Michelle Martinez

DRIVES Budget *(5 minutes)*

- July 2022 financials update - Ryan Reather



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OIT Update- Cindi Wika *(5 minutes)*

- Outage Report
- Access Tracking Sheet

Working Groups Update *(25 minutes)*

Requirements, Clarification & Improvement (RC&I)- Pam Nielsen

- List of Current Topics
 - Equipment Request Update

Financial Advisory WG (FAWG)- Mason Chaput

Public Comment (Statements or suggestions from the Public)- Chair *(5 minutes)*

Open Forum (suggestions for action by the committee)- Chair *(5 minutes)*

Announce Next Meeting- Chair

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Adjourn (Does not require a motion if agenda is complete)- Chair