



## Colorado DRIVES Governance Committee

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**Date:** October 19, 2022 9:00am- 11:00am

**Location:** Google Meet video [link](#)

Call in number (audio only): +1 218-301-2763 PIN: 778 284 588#

**Organizer:** Helen Hayden

Meeting agendas and information are available at:

<https://dmv.colorado.gov/colorado-drives-county-governance-committee>

Presentation Materials for this meeting (and previous meetings) are available [here](#)

### **Call to Order and Initial Business- Chair (5 minutes)**

Roll Call- Sara Rawley

Approval of minutes from 10.19.22 (5 minutes)

### **New Business- Chair (30 minutes)**

- Parks Pass Update - Rebecca Ferrell/Debbie Lininger
  - Two Year Refund

### **Old Business**

DPA update- Linda Stiles (5 minutes)

### CDOR Update

Vehicle Services Section (VSS) (10 minutes)

- Third Party Transactions Update - Jenny Adler
- Call Center Metrics- Jenny Adler
- Online Services Report- Jenny Adler
- Top four Transaction Times- Christopher Hochmuth
- Documents v Transactions Performed- Christopher Hochmuth

Innovation, Strategy and Delivery Group (20 minutes)

- ISD Leadership Update- MelissaLineberger, Alan Catterson
  - Staffing Update
  - Upgrade Status
- DRIVES Development Support- Steve Crandall
- User Support Update- Sonia Sandoval

Training Team (15 minutes)

- Training Team Update- Michelle Martinez

DRIVES Budget (5 minutes)

- Budget Overview - Ryan Reather



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OIT Update- Cindi Wika *(5 minutes)*

- Outage Report
- Access Tracking Sheet

Working Groups Update *(25 minutes)*

Requirements, Clarification & Improvement (RC&I)- Pam Nielsen

- List of Current Topics
  - Equipment Request Update

Financial Advisory WG (FAWG)- Mason Chaput

### Previous Meeting - Action Items

| Action Item   | Responsible Party             |
|---|-------------------------------|
| Research on causation of uptick in issuances in August                                | Chris H – DOR/DMV             |
| MIM Plan and recommendation   | Michael Arrington – DOR/ISD   |
| Update on onboarding training discussions with El Paso County                         | Michelle Martinez – DOR/DMV   |
| Budget overview of line items and object codes we are able to spend on                | Ryan Reather – DOR/Budget     |
| RC&I and FAWG sub group governance documents with outlined roles and responsibilities | Jason Salazar – Denver County |
| Update on any affect HB 22-1223 would have on DMV or DRIVES programming               | Adam Wilms – DOR/DMV          |
| Add DCGC recordings to bi-weekly DRIVES update and DRIVES intranet                    | Sara Rawley - DOR/DMV         |

There is no impact to the DMV and neither DRIVES nor Gentax requires programing for HB 22-1223

**Public Comment** (Statements or suggestions from the Public)- Chair *(5 minutes)*

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**Open Forum** (suggestions for action by the committee)- Chair *(5 minutes)*

**Announce Next Meeting**- Chair  
November 16, 9:00am-11:00am

**Adjourn** (Does not require a motion if agenda is complete)- Chair